

TOWN OF CHINA

571 Lakeview Drive
China, ME 04358



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Select Board Meeting

Monday – 11/21/2011 – Town Office Meeting Room
7:00 P.M.

Minutes

The meeting was opened by the Chair at 7:00 pm. Board members present were Paul MacDonald, Peter Foote, Joann C. Austin, Steven Hughes, and Irene L. Belanger. Others present were Robin Tobey, Scott Childs, Elwood Ellis, Neil Farrington, Mary Grow, and the Town Manager. Those present were led in the Pledge of Allegiance to the American Flag by Steven Hughes.

On a motion by Selectperson Paul MacDonald and a second by Selectperson Steven Hughes, the Board voted 5-0 to elect Peter Foote as Chairperson of the Select Board. The Chair congratulated Steven and Irene on the recent election results.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Paul MacDonald, the Board voted 5-0 to elect Joann C. Austin as Secretary of the Select Board

On a motion by Selectperson Peter Foote and a second by Selectperson Steven Hughes, the Board voted 5-0 to appoint Paul MacDonald as Recycling Coordinator.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Joann C. Austin, the Board voted 5-0 to accept the minutes of the 11/07/2011 Select Board meeting as amended.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Paul MacDonald, the Board voted 5-0 to accept Payroll Warrant #29 for \$18,433.95, and Payables Warrant #30 for \$66,232.04 as presented, (with corrected Warrant numbering).

Unfinished Business:

- **Public Comment:** There was not any public comment at this time.
- **Recycling Coordinator:**

Recycling Report – Paul MacDonald: Selectperson MacDonald reported on the progress of the recycling effort at the transfer station noting that the market for commodities has decreased from last month. He went on to say that most of the inventory had been sent out to the market before the price decrease notice. Paul also reported that the concrete pad for receiving compost has been poured and that the concrete for the addition to the recycling building has also been poured. Work on both projects will continue until complete; possibly within the next three weeks.

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Consensus - Coupon Sheet/Punch Card to Replace "Open - Fee Free Transfer Station Day":

The Board decided to include this topic on the agenda for their upcoming visioning session.

Transfer Station Ordinance Review - SB Continued Discussions/Deliberation -

Mandatory Recycling Language: The Board agreed that language needs to be included in the Solid Waste Flow and Control Ordinance relating to the mandatory recycling of cardboard. However, this item would also be included in the visioning session meeting and further discussion on other potential language changes and additions will be addressed at that time.

New Business:

- **Public Comment:** There was not any public comment at this time.
- **China Historical Society - Request by Neil Farrington:** Former Selectperson Neil Farrington asked for the Board's support to revive the China Historical Society, with the goal of reopening the museum in the old town house next summer. Neil asked if the Board would consider opening the museum and pay minimum wage to a senior person as an offset to their property tax obligation. He would like to be considered as one person who would open the museum for the town. China passed legislation in 2010 allowing for such an arrangement.
- **Petition For Secret Ballot Referendum Vote:** The Board accepted a petition organized by resident Frederick Hayden to schedule a vote asking voters if they wish to repeal China's Shore Land Septic System Compliance Ordinance. It was agreed that the Select Board Chair would discuss the petition item with the Planning Board Chair Ron Breton. One option for both Boards to consider would be whether or not to prepare a revised septic system compliance ordinance to be presented at the same time. The Board decided to put the petition question(s) on the June 2012 ballot.
- **Economic & Community Development - Kyle Pierce:** Kyle Pierce was unable to attend the meeting because of an emergency relating to her business and agreed to speak to the Board at a later date.

Manager's Report:

- **Public Comment:** There was not any public comment at this time.
- **Committees: Implementation Committee - Wednesday, November 30, 2011 at 6:30 p.m. in the Town Office Meeting Room, Library Services Committee - Tuesday, November 29, 2011 at 7:00 p.m. in the Town Office Meeting Room, and Thurston Park II, Tuesday, November 29, 2011 at 7:00 p.m. at the town office:** The dates, times, and places of the respective meetings were announced. On a motion by Selectperson Joann C. Austin and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to accept and pass a Resolution supporting the Thurston Park II Committee's application for a grant for trails work in Thurston Park in northeastern China. Selectperson Paul MacDonald commented that he felt the Board should be prepared to make the investments necessary in capital equipment to operate and maintain initiatives supported by the Board. He noted current and past projects that have had or should have had supporting capital investment.

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- **Transfer Station Survey Committee and Library Services Committee– Presentation to the SB on December 7, 2011:** It was noted that the Library Services Committee would like to make a presentation of their final report to the SB at the meeting scheduled for December 5, 2011. The Library Services Committee will make a presentation to the trustees of the Albert Church Brown and South China Libraries on Tuesday, November 29, 2011.
- **Vision Session Priorities – See the List on the Next Page for Reference:** A list of some of the items discussed at the last visioning session in 2010 is printed for reference.
- **Emergency Services Road Access RSU #18/China Schools – PB Conditional Use Permit Granted:** The Town Manager noted that the China Planning Board granted the town a conditional use permit to construct the access way between the two elementary schools in China. The Board also reviewed two bids for the construction of the access way, one from S. D. Childs and Sons, LLC and the other from Kempton Tobey and Son. On a motion by Selectperson Irene L. Belanger and a second by Selectperson Joann C. Austin, the Board voted 4-0-1(MacDonald) to reject both bids and ask the contractors to resubmit another bid. After discussion with the two contractors, it was decided and agreed upon by both contractors that Robin Tobey and Scott Childs would accompany surveyor Elwood Ellis in a visit to the proposed access way site and develop a new plan on which the contractors would bid again.

The access way was designed by engineer Boyd Snowden and laid out close to the ball fields necessitating a concrete retaining wall that would be about five feet high. The wall would be a significant cost item and all agreed that moving the access way twenty to thirty feet northerly would eliminate the need for the retaining wall produce a significant cost savings.

Because time is of the essence in the project, Select Board Chairperson Peter Foote said that whenever the second bids are ready to act on them

we will have a special meeting to act on them? or in some way expedite them.

In other business the Board scheduled a visioning session for Monday, December 12, 2011 at 5:00 p.m. in the town office meeting room. They also discussed the progress of the CMP Smart Meter program, heard about an awards ceremony initiated by teacher Lisa Jones to recognize emergency service personnel, discussed the most recent recycles week initiatives, and were informed by the Town Manager of the possible time line for deliberations on the 2012-2013 municipal budget.

On a motion by Selectperson Paul MacDonald and a second by Selectperson Joann C. Austin, the Board voted 5-0 to adjourn at 9:15 p.m.

Respectfully submitted,

Joann C. Austin, Secretary
China Select Board

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Visioning Meeting Follow-Up – Summary Sheet:

Public Officials Training - **Ongoing Municipal Association Offerings**

Public Access to China Lake – **Appraisal of The Cabins Property - Final Product Received**

Recycling

Regional Initiatives - **Ongoing**

Solid Waste Flow and Control Ordinance Revisions – Mandatory Recycling of Cardboard – **See Draft Wording – Mandatory Recycling of Cardboard – Visioning Session Consideration**

Administrative Organizational Structure – Personnel – **Recommendation to be Included in the 2012-2013 Municipal Budget, (Building Code, SSSC Program, API, etc.)**

Recreational Options

Field Search – Photo Sent to SB – **Forested Area Near Ball Fields, Topo Issues?**

Causeway and SC Boat Landing Focus

Thurston Park/Gravel/Recreation (Additional Field)/Other – **Thurston Park II Committee and Other Considerations**

Village(s) Development – **Elderly/Senior Housing Considerations Historical/Traditional**

Economic Development – **Kyle Pierce Presentation**

Elderly Housing – **Dennis Keller and Rick Hayden - Proposal**

Infrastructure/Capital Investment – Portable Classroom Usage – **Staging Area in Emergencies and Overnight Housing in Emergencies – Also Need to Continue to Pursue a Capital Investment Plan and Capital Improvement Plan**