

571 Lakeview Drive
China, ME 04358



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Select Board Meeting

Monday – 12/15/2014 – Town Office Meeting Room

7:00 P.M.

Minutes

The meeting was opened by the Chair at 7:00 pm. Board members present were Irene L. Belanger, Robert MacFarland, Amber McAllister, Neil Farrington, and Joann C. Austin. Others present were David Herard, Tom Stephenson, Fred Glidden, Georg Nelson Glidden, Richard Morse, Tim Theriault, Rebecca Bragg, Stephen Cates, Dan Althenn, Kim Lindlof, Tanya Verzoni, Mary Grow and the Town Manager. Those present were led in the Pledge of Allegiance to the American Flag by Neil Farrington.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Neil Farrington, the Board voted 5-0 to accept the minutes of the 12/01/2014 Select Board meeting as amended.

On a motion by Selectperson Irene L. Belanger and a second by Robert McFarland, the Board voted 5-0 to accept Payroll Warrant #32 for \$24,529.35, Payables Warrant #33 for \$407,453.29, and Payables Warrant #23 for \$130.51 as presented.

There was limited discussion about a SCVFD payable item for a new furnace. It was ultimately agreed by consensus that the funding for the new furnace was to be taken from the CVVFD reserve account.

Unfinished Business:

- **Public Comment:** There was not any public comment at this time.
- **Recycling Coordinator:**

Recycling Report -

Update on Commodities Market (Recycling Items) and Other Items: Though there is not currently anyone filling the position of Recycling Coordinator, it was noted that the town continues to receive funds for recycled commodities sold.

Transfer Station Committee – Mission/Deliverables Expected: The Board did not take any action on the formation of a committee.

Recycling Coordinator – Appointment of the Coordinator - Board Discretion: Selectperson Neil Farrington expressed interest in serving in the position. The Board decided to postpone appointing anyone to this position. The Chair expressed appreciation for all the interest expressed from three Board members to serve in the position.

Committee/Organization Reports – Selectperson Belanger:

RSU#18: Selectperson Irene L. Belanger reported that she had recently send the Board a recent schedule of current events for RSU#18. Irene will be attending the next RSU#18 School Board meeting.

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China Lake Steering Committee: Selectperson Irene L. Belanger informed the Board about a most recent Committee meeting at which there was discussion about the funding for China Lake Alewives restoration by either removing dams in the Outlet Stream or by installing fish ladders.

Thurston Park II Committee: Irene assured everyone that the Committee is working on the possibility of a timber harvest in the Park.

KVCOG: Selectperson Irene L. Belanger noted that she will be attending the next KVCOG Executive Committee meeting and report to the China Select Board on January 12, 2015 about that Executive Committee meeting.

Economic & Community Development: Irene said that the EC&D will be meeting to finalize plans for the antique snowmobile show and related festivities. Banners relating to the show have been posted around town and the information about the show has been posted on the town's Web site and FaceBook page.

Kimberly Lindlof – Mid Maine Chamber of Commerce: Selectperson Irene L. Belanger introduced Kimberly Lindlof, Director of the Mid-Maine Chamber of Commerce. Irene has been attending meetings of the Chamber on behalf of the Town of China. Kim introduced Tanya Verzoni, the assistant director at the Chamber.

Kim noted the history of the Mid-Maine Chamber since its beginning, now a 501c6 entity. Initially there were 18 communities as members and now there are approximately 660 members. China joined two years ago. Kim informed those present about all the things the Chamber does for members, pointing to the significant advertising done for China in recent editions of the Chamber publications. A recent Bass fishing tournament was held in China which received national attention. Kim said that this event will be broadcast during prime time on CBS during the first or second quarter of the 2015 calendar year. More specific information on the broadcast dates and times will be provided at a later date.

Kim and Tanya went on to note other ways the Chamber can assist members, from advertising local events to sales and marketing advice for local businesses to participation in Chamber events throughout the year like the Business to Business Showcase held at Colby College.

The Select Board thanked Kim and Tanya and invited them to visit China at any time.

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New Business:

- **Public Comment:** There was not any public comment at this time.
- **City of Waterville Dispatching Three Year Contract Proposal:** On a motion by Selectperson Neil Farrington and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to accept the contract proposal and to authorize the Town Manager to sign the related documents on behalf of the town. Chairperson Joann C. Austin explained a breakdown of the various offerings for E-911 call answering and dispatching services with the associated costs. She noted the significant cost differences in the appealingly similar offerings. Members of China's emergency services groups expressed support for the Waterville Dispatching Agreement.
- **Foreclosed Upon Properties – Deliberation and Decision on Repurchase:** On a motion by Selectperson Irene L. Belanger and a second by Selectperson Amber McAllister, the Board voted 5-0 to allow former owners of the foreclosed upon properties to buy-back the respective properties with associated terms and conditions traditionally applied to the buy-back. Chairperson Joann C. Austin noted that the terms and conditions are that all taxes and fees are to be paid to bring the respective accounts to a current status. Joann noted that the properties are currently owned by the town.
- **TIF Agreement Conversation Continued – Bill Najpauer and/or William Van Tuinen – Draft Document for Consideration and Report on the Recent TIF Committee Meeting on 12/11/2014:** Select Board Chair Joann C. Austin explained the TIF proposal to those in attendance and solicited questions. She went on to note that there will be additional public informational sessions on this subject.
- **Personnel Policy Additions:** On a motion by Selectperson Amber McAllister and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to accept the amendments to the Personnel Policy as presented. A copy of the amended Policy will be on file at the town office. The Board agreed that an additional person will be needed at the transfer station/public works areas. That will be determined at a later date.

Manager's Communications (Non-Action Items):

- **Public Comment:** There was not any public comment at this time.
- **Committees – Meetings and Updates: Thurston Park II TBD 2nd Thursday of the Month, in the Town Office Meeting Room, China Historical Society Committee TBD, Enhanced Library and Community Services Committee, Tuesday, February 16, 2014 and thereafter every Fourth Tuesday of the Month in 2015, 6:30 P.M. in the Town Office Meeting Room, Economic and Community Development Committee, First and Third Thursday of the Month, Time 6:30 P.M., in the China Town Office Meeting Room.** The respective dates, times, and places of the meetings were announced.
- **Visioning Session – Board Retreat – First of the New Year:** The Board agreed by consensus to hold a visioning session on Monday, January 5, 2015 at 6:30 p.m. in the town office meeting room.

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- **2015-2016 Municipal Budget Timeline – Annual Business Town Meeting Date, Saturday, March 21, 2015 and Presentation of the First Draft of the 2015-2016 Municipal Budget:** The Town Manager presented the Board with a first draft of the 2015-2016 China municipal budget. It was noted that there will be a need to proceed through the budget deliberately to meet deadlines to prepare for the Annual Town Business Meeting on March 21, 2015. The Town Manager noted how there would be several variables impacting the outcome of the budget deliberations, e.g. whether or not the TIF proposal is passed by the voters at the Annual Town Business Meeting. He went on to say that it might be possible to reduce taxes depending on circumstances.
- **CMP Tree Trimming Notice 2015:** The Town Manager referenced a recent communication from CMP announcing their periodic tree trimming schedule, this time for 2015. Information about the tree trimming will be available at the town office. This notice will be posted on the town's Web site and FaceBook page.
- **Transfer Station Stickers:** It was noted that China transfer station stickers are and have been available at the town office. It is obligatory to have a sticker to be able to enter and use the transfer station.

In other business, the Board heard from Representative Tim Theriault about an opportunity introduce language into legislative initiatives. He said that he would be glad to sponsor proposed changes on behalf of the town. Representative Theriault talked about potential issues coming up in the next Legislative session. He went on to note that he is gathering e-mail addresses so that he will be able to communicate with residents on a regular basis. The Board thanked Tim for his service.

On a motion by Selectperson Amber McAllister and a second by Selectperson Robert MacFarland, the Board voted 5-0 to adjourn at 9:00 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Amber", written over a horizontal line.

Amber McAllister, Secretary
China Select Board