

# TOWN OF CHINA

571 Lakeview Drive  
China, ME 04358



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## Select Board Meeting

Monday – 06/29/2015 – Town Office Meeting Room

7:00 P.M.

## Minutes

The meeting was opened by the Chair at 8:00 a.m. Board members present were Irene L. Belanger, Robert MacFarland, Neil Farrington, Amber McAllister, and Joann C. Austin. Others present were the Joseph Labbe, David Herard, Mary Grow and the Town Manager. Those present were led in the Pledge of Allegiance to the American Flag by Selectperson Amber McAllister.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Robert MacFarland, the Board voted 5-0 to accept the minutes of the 06/15/2015 Select Board meeting as amended.

On a motion by Selectperson Irene L. Belanger and a second by Amber McAllister, the Board voted 4-0-1(MacFarland) to accept China Payroll Warrant #63 (CBI) for \$835.40, Payroll Warrant #54 for \$19,063.63 and Town Payables Warrant #65 for \$145,370.75 as presented.

## Unfinished Business:

- **Public Comment:** There was not any public comment at this time.
- **Committee/Organization Reports – Selectperson Belanger:**
- **Transfer Station Committee – Mission/Deliverables Expected if Created/Appointed – Post 2018 Operations – Pay Per Throw – Selectperson Neil Farrington:** Selectperson Farrington continued to promote a new PPT program whereby residents would be returned the funds spent on bag purchases. He provided the Board with a sample of the financial transaction of an average cost and return on the purchase of bags and recycling.

Selectperson Irene L. Belanger reported on the new FFT building placed at the transfer station, noting that it was long overdue though much appreciated.

- **RSU#18, KVCOG, Economic & Community Development, Mid-Maine Chamber and KRDA Updates – Selectperson Belanger:** Selectperson Irene L. Belanger reported the following;

**RSU#18:** Selectperson Irene L. Belanger noted the RSU#18 budget has been in the validation process recently. She provided the Board with some reasons for the proposed increase in the budget.

**EC&D Committee:** Selectperson Belanger reported that Committee is focused on preparations for China Community Days events.

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**Mid-Maine Chamber of Commerce:** Selectperson Irene L. Belanger commented about the Taste of Waterville scheduled for August 5, 2015 and about the Breakfast Leadership meeting scheduled for Sept 10, 2015 at Thomas College in Waterville.

**K.V.C.O.G.:** Selectperson Irene L. Belanger reported that the KVCOG Board will be meeting tomorrow and will discuss the new proposed disposal options for mattresses and carpets at transfer stations. She also noted that the KVCOG will inform municipalities about Broadband initiatives.

**KRDA; Selectperson Irene L. Belanger:** There was not anything to report at this time.

## **New Business:**

- **Public Comment:** There was not any public comment at this time.
- **Committee Appointments:** On a motion by Selectperson Neil Farrington and a second by Amber McAllister, the Board voted 5-0 to appoint the various people to the respective Committees as presented, copies of the signed appointment papers will be on file at the town office.
- **Red Light Applications:** On a motion by Selectperson Irene L. Belanger and a second by Neil Farrington, the Board voted 5-0 to accept and sign the Red Light Applications as presented for the CVVFD, copies of the appointment papers will be on file at the town office.
- **China Rescue – David Herard and Joe Labbe:** China Rescue representatives David Herard and Joseph Labbe presented a three-part plan to the Select Board that would ultimately help to increase membership in the organization. Mr. Labbe noted that some important tools to attract new members include more visibility and a headquarters where members could train, keep their equipment and supplies, do their state-required reporting, unwind after difficult calls and generally form a cohesive team.

Mr. Labbe and Mr. Herard noted that the shared quarters they now have with the CVVFD are not central in town, too crowded for current needs, and not identified as China Rescue. One part of the request from the Rescue representatives is to use the basement of the old town house beside the town office as the China Rescue headquarters. A second component of the three-part plan is use of the garage behind the town house to store the Rescue truck. However, moving from the CVVFD station raises the question of storage for equipment that cannot be chilled or frozen. Mr. Labbe envisioned an interior building-within-a-building that could also serve as an indoor wash bay for all fire department and town vehicles and perhaps a decontamination unit should vehicles come in contact with hazardous materials.

The third piece of the plan is an emergency services needs based assessment for the town, to be facilitated by an expert. Mr. Labbe proposed to use the services of Mr. Shawn Evans from Belgrade, who is quality improvement manager for Delta Ambulance. It was noted that the assessment would help define future projects and serve as a basis for seeking grants. The Town Manager suggested that the needs based assessment include how all emergency services needs might be assessed and how the emergency services groups might collaborate on a long term plan for China.

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On a motion by Selectperson Amber McAllister and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to ask for a written proposal on a needs based assessment for emergency services, with costs, to be considered at a future meeting. There were not any decisions made relating to the use of the buildings. It was noted that other entities use the basement and garage at this time.

Mr. Labbe and Mr. Herard did not have accurate estimates for the cost of the initiatives nor did they have accurate estimates for the amount they thought was being held in a reserve account. They suggested using funds in the Rescue Reserve account for the costs associated with a move.

### Manager's Communications (Non-Action Items):

- **Public Comment:** There was not any public comment at this time.
- **Committees – Meetings and Updates:** Thurston Park II TBD 2<sup>nd</sup> Tuesday of the Month, 7:00 P.M., Town Office Meeting Room, China Historical Society Committee TBD, China Library Feasibility Committee, Fourth Tuesday of the Month in 2015, at 7:00 P.M. in the Town Office Meeting Room, Economic and Community Development Committee, First and Third Thursday of the Month, Time 6:30 P.M., Announced. The respective dates, times, and places of the meetings were announced.
- **Transfer Station Stickers Now Available for 2015 – Must Have a Sticker Displayed to Use Facility:** It is understood that stickers are required to use the facilities.
- **November Election Timeline:** The time-line up to the November election was sent to the Board in an e-mail communication.
- **Quorum Ordinance – Review and Send to Voters:** The Board did not have time to discuss this item and will consider it at a future meeting.
- **TIF Information/Conversations:** It was noted that the town was successful in the TIF application process.
- **Police Position Update:** The Board will hear from the Committee at a later meeting in July or August.

In other business; Selectperson Neil Farrington presented the Board with the Bi-Centennial coins he suggested to be used as a fund-raiser for any celebrative activities honoring the China Bi-Centennial.

On a motion by Neil Farrington and a second by Selectperson Robert MacFarland, the Board voted 5-0 to adjourn at 9:03 p.m.

Respectfully submitted,

Amber McAllister, Secretary  
China Select Board