

TOWN OF CHINA

571 Lakeview Drive
China, ME 04358



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Select Board Meeting

Monday – 08/22/2016 – Town Office Meeting Room

7:00 P.M.

Minutes

The Chair opened the meeting and welcomed all in attendance at 7:00 p.m. Board members present were Irene L. Belanger, Robert MacFarland, Neil Farrington, Ronald R. Breton, and Joann C. Austin. Others present were Mary Grow and the Town Manager. All present recited the Pledge of Allegiance to the American Flag.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Ronald R. Breton, the Board voted 5-0 to accept the minutes of the 08/08/2016 Select Board meeting as presented.

On a motion by Selectperson Irene L. Belanger and a second by Ronald R. Breton, the Board voted 5-0 to accept China Payroll Warrant #11 for \$22,761.82, YCC and CBI Payroll Warrant #12 for \$3,453.16, YCC and CBI Payroll Warrant #13 for \$507.00, and Town Payables Warrant #14 for \$67,179.09 as presented. There was discussion about the town's health insurance premium annual cost.

Unfinished Business:

- **Public Comment:** There was not any public comment at this time.
- **Transfer Station Co-Coordinator's Conversation – Transfer Station Committee Items:** It was noted that a full load of cardboard will be sent for sale to the commodities market on Wednesday.
Selectperson Irene L. Belanger noted that the MRRA is engaged in a strategic planning process and attempting to facilitate the removal of more items out of the waste stream.
- **Committee/Organization Reports – Board Selected - Selectperson Belanger: RSU#18, KVCOG, Economic & Community Development, Mid-Maine Chamber and KRDA Updates – Selectperson Belanger:** Selectperson Irene L. Belanger will report on these items at future meetings.
- **ADA Ramp Bid – Kevin Violette Proposal Final Cost and Description of Project:** On a motion by Selectperson Ronald R. Breton and a second by Selectperson Robert MacFarland, the Board voted 5-0 to go ahead with approval of the \$9450 bid from L. N. Violette Co., Inc. to build the ADA ramp at the portable in the town office lot and to finance the ramp from the Capital Reserve Account in the town's Fund Balance. The Chair did not feel the use Contingency funds for the ramp was appropriate.
- **Black Cat Radar Recorder Kit:** On a motion by Selectperson Ronald R. Breton and a second by Selectperson Joann C. Austin, the Board voted 5-0 to proceed with the purchase of the Radar Kit and A.E.D. Device if within the budget; to include the trade in value for the town's police vehicle and the grant from the King Foundation.

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- **Tax Increment Financing Program Application – CMP Sub-Station Upgrade (Off Route #3):** On a motion by Selectperson Joann C. Austin and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to direct the Town Manager to proceed with a TIF application for the increased value produced by the sub-station upgrade, and further to combine this initiative with the town's current TIF Program and to include a longer life for the total TIF, from 20 years to 30 years.

New Business:

- **Public Comment:** There was not any public comment at this time.
- **Policies and Procedures:** The Board will continually review policies and procedures with the intent of updating any and all that need attention. T. Station needs review...
- **Municipal Tax Commitment 2016-2017:** The Town Manager noted that the final calculations for the commitment will be made in the coming week. The Board scheduled a special meeting for the tax commitment on Monday, August 29, 2016 at 6:00 p.m. in the town office.

Manager's Communications (Non-Action Items):

- **Public Comment:** There was not any public comment at this time.
- **Committees – Meetings/Updates: Thurston Park II Committee TBA, Economic and Community Development Committee TBA, Transfer Station Committee, Tuesday, August 30, 2016 at 8:30 A.M. in the Town Office, and TIF Committee, Monday, August 29, 2016 at 6:30 P.M. in the town office meeting room and Emergency Preparedness Committee, Tuesday, August 30, 2016 at 10:15 A.M. in the Town Office Meeting Room.** The respective dates, times, and places of the meetings were announced.
- **TIF Information/Conversations:** The Board agreed to have this item on the agenda for continued conversation and clarification of TIF related initiatives.
- **Timeline for November 8, 2016 Ballot and Ballot Items:** The Town Manager noted that he sent information about these two items along to the SB in earlier communications. He restated the items proposed to be on the November 2016 ballot and referenced the need for a public hearing on all the items.
- **Palermo and MSW Bag Specifications:** It was noted that Palermo officials wanted to have blue bags for their residents beginning January 1, 2017 with limited printing identifying Palermo on the bags.
- **Drug Take-Back Day, Saturday, October 22, 2016:** The event was announced in anticipation of the annual event.
- **General Assistance Ordinance Changes:** The Town Manager noted that the Board would be considering the adoption of changes to the town's General Assistance Ordinance at their next meeting. The changes require a noticed public hearing and that public hearing will be held just prior to the next regular SB meeting.

In other business:

Selectperson Ronald R. Breton commented about items he asked the Town Manager to research with the legal staff at the MMA. The items involved whether or not the town could spend the

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funds derived from Palermo when Palermo residents begin using the China transfer station in 2017 and the possible wording of an Article to allow the town to place the revenues derived from Palermo in a separate fund for use in the transfer station budget and whether or not the funds could be used for the FFT building proposed to be built. The other item Mr. Breton discussed was a question to also be asked of the legal staff at the MMA regarding the interpretation of Article #29 of the March 2016 Annual Town Business Meeting, specifically what their interpretation of the word unanticipated means within the question.

Selectperson Robert MacFarland made a motion to allow the haulers of commercially hauled MSW to bring in the produce without a fee. He subsequently withdrew the motion as the item was not on the regular agenda. He reasoned that the fees for processing the MSW are already included in residents' tax billings. There is to be more discussion about this item at the next regular meeting.

Selectpersons Irene L. Belanger and Joann C. Austin discussed the town's elderly demographics and touch on topics; a possible clinic in town and housing opportunities.

On a motion by Irene L. Belanger and a second by Selectperson Joann C. Austin, the Board voted 5-0 to adjourn at 8:50 p.m.

Respectfully submitted,

Irene L. Belanger, Secretary
China Select Board

Assessors' Meeting
Monday 08/22/2016
8:51 P.M.

Agenda

The Chair of the Board of Assessors opened the meeting at 8:51p.m. Board members present were Irene L. Belanger, Ronald R. Breton, Joann C. Austin, Neil Farrington, and Robert MacFarland. Others present were Mary Grow and the Town Manager.

- **Abatement(s) and Supplemental Tax Assessment(s):** On a motion by Selectperson Neil Farrington and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to process an abatement application and a Supplemental Tax Assessment as presented, a record to be on file at the town office.

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- **Abatement:** On a motion by Selectperson Irene L. Belanger and a second by Selectperson Joann C. Austin, the Board voted 5-0 to process an abatement application as presented, a copy to be on file at the town office.
- **Adjourn:** On a motion by Selectperson Irene L. Belanger and a second by Selectperson Neil Farrington, the Board voted 5-0 to adjourn at 8:59 p.m.
Respectfully submitted,

Irene L. Belanger

Irene L. Belanger, Secretary
China Select Board/Board of Assessors