

TOWN OF CHINA

571 Lakeview Drive
China, ME 04358



Telephone 207-445-2014
Fax 207-445-3208
E-mail chiname@fairpoint.net
www.china.govoffice.com

Public Hearing

08/24/2015

6:30 P.M.

Minutes

Application for ATV Access Route Permit to the Maine Department of Agriculture, Conservation and Forestry & Maine Department of Transportation, Off-Road Vehicles, Bureau of Parks and Lands

The Public Hearing was opened at 6:30 p.m. Board members present were Irene L. Belanger, Robert MacFarland, Neil Farrington, Amber McAllister, and Joann C. Austin. Others present were George Weber, Ms. Weber, Frank Soares, Kathy and Ed Brownell, Lisa Wardwell, Dolly Batteese, Richard Dillenbeck, Mary Grow and the Town Manager.

China Four Seasons Club President Frank Soares represented the China Four Seasons Club and explained the reason for the needed application for the ATV access route on Lakeview Drive and the Tobey Road. The intent is to access local businesses. The Select Board supported the plan in June 2015 but learned of the obligation for a public hearing. Mr. Soares again noted the ATV's would use the extreme right side of Lakeview Drive to go about half a mile from a trail near the town office to the China Dine-ah and MJEK Seafood.

The Chair closed the Public Hearing at 6:44 p.m.

Select Board Meeting

Monday – 08/24/2015 – Town Office Meeting Room

7:00 P.M.

Minutes

The meeting was opened by the Chair at 6:45 p.m. Board members present were Irene L. Belanger, Robert MacFarland, Neil Farrington, Amber McAllister, and Joann C. Austin. Others present were George Weber, Ms. Weber, Richard Dillenbeck, Mary Grow and the Town Manager. Those present were led in the Pledge of Allegiance to the American Flag by Selectperson Irene L. Belanger.

On a motion by Selectperson Irene L. Belanger and a second by Selectperson Amber McAllister, the Board voted 5-0 to accept the minutes of the 08/03/2015 Select Board meeting as presented.

Affirmation Vote on the Acceptance and Signing of Warrant 7 Payroll Warrant (CBI/CRLA) for \$5,098.38, Town Payroll Warrant #8 for \$21,979.75, and Town Payables Warrant #9 for \$ 480,199.07: On a motion by Selectperson Nail Farrington and a second by Selectperson Amber McAllister, the Board voted 5-0 to approve of the payroll and payables warrants for the 08032015 SB meeting.

TOWN OF CHINA

571 Lakeview Drive
China, ME 04358



Telephone 207-445-2014
Fax 207-445-3208
E-mail chiname@fairpoint.net
www.china.govoffice.com

On a motion by Selectperson Irene L. Belanger and a second by Robert MacFarland, the Board voted 4-0-1 (MacFarland) to accept China Payroll Warrant #10 (CBI) for \$2,867.83, Town Payroll Warrant #11 for \$22,578.49 and Town Payables Warrant #12 for \$93,526.28 as presented.

Unfinished Business:

- **Public Comment:** There was not any public comment at this time.
- **Transfer Station Committee – Mission/Deliverables Expected if Created/Appointed – Post 2018 Operations – Pay Per Throw – Selectperson Neil Farrington and Selectperson Irene L. Belanger:** Selectperson Irene L. Belanger noted that there will be a “free e-Waste Drop-Off Day” on October 3, 2015 from 8:00 a.m. to noon at the China Transfer Station. Irene intends to invite surrounding communities to participate in the drop-off day. Irene also presented an article to be printed in the Town Line relating to recyclables and where they go after collection.
- **Committee/Organization Reports – Selectperson Belanger:**
- **RSU#18, KVCOG, Economic & Community Development, Mid-Maine Chamber and KRDA Updates – Selectperson Belanger:** Selectperson Irene L. Belanger reported the following:
 - RSU#18:** Selectperson Irene L. Belanger noted the RSU#18 Facilities Committee will have the first meeting on September 9, 2015. The Committee will need to elect a chairperson. The RSU#18 Board will be meeting at the Central Office at 7:00 p.m. on Wednesday, August 26, 2015.
 - EC&D Committee:** Selectperson Belanger reported that the EC&D Committee will report about the CCD activities at their next meeting.
 - Mid-Maine Chamber of Commerce:** Selectperson Irene L. Belanger commented about the Taste of Waterville event. Irene was the only municipal official volunteering to help with the event.
 - K.V.C.O.G.:** Selectperson Irene L. Belanger reported that the KVCOG had agreed to coordinate with her for a “coffee and dessert” for China businesses. A date and time will be announced at a later meeting.
 - KRDA:** Selectperson Irene L. Belanger noted a communication from Rome officials about financial items relating to the operations of the Authority.
- **Application for ATV Access Route Permit – China Four Seasons Club:** On a motion by Selectperson Irene L. Belanger and a second by Selectperson Robert MacFarland, the Board voted 5-0 to approve of and proceed with the application process and to authorize the Select Board Chairperson or Town Manager to sign the application document on behalf of the town. A letter of support from the Board will also be drafted and sent to the MDOT. Select Board member Robert MacFarland suggested that signs be placed in appropriate areas warning of ATV’s crossing the highway.
- **Recreation Committee Request – Dolly Batteese, Chairperson:** On a motion by Selectperson Amber McAllister and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to approve of and sign documents with proposed language for a Recreation Committee Ordinance and to move the item to the November Election Ballot for voter approval. China Recreation Committee Chairperson Dolly Batteese made the proposal on behalf of the Recreation Committee

TOWN OF CHINA

571 Lakeview Drive
China, ME 04358



Telephone 207-445-2014
Fax 207-445-3208
E-mail chiname@fairpoint.net
www.china.govoffice.com

at the Select Board meeting. Dolly explained that the proposed ordinance would supersede a 1974 Town Meeting vote that created a five-person committee to oversee use of the snowmobile registration tax refund and would create a seven-member committee appointed annually by the Select Board. The main purpose of the Committee, under the direction of the Select Board, will be to review and make recommendations on recreational activities, repairs and maintenance of town recreational facilities, future projects, and other issues/items as necessary.

Dolly went on to note that since 1997, the town meeting voters have annually authorized the China Four Seasons Club to use most of the snowmobile refund for train maintenance and have also approved a separate recreation budget. She also said that the primary motive to enlarge the Committee was to attract younger members to get involved and to make it easier to attain a quorum at Committee meetings. Dolly asked the Town Manager to prepare the ballot language for the November election.

New Business:

- **Public Comment:** At this time resident Richard Dillenbeck spoke about the assessment of his property. He noted that his property has been over-assessed and that he has obtained an appropriate abatement. As a result, he suggested town officials inform property owners of the information upon which their assessments are based. The Board endorsed the idea and will consider a notice with the annual tax billings, perhaps including a link to property descriptions on the town's Web site.
- **Appointment – Local Health Officer:** It was noted that papers to appoint Paul Mitnik to an Alternate-Health-Officer position will be presented to the Board at their next meeting.
- **BYOB Application Friends Camp by James Wood – Wedding and Application for Catered Function by a Qualified Caterer:** On a motion by Selectperson Amber McAllister and a second by Selectperson Robert MacFarland, the Board voted 5-0 to approve of and sign a BYOB Application by James Wood and an Application for Catered Function by a Qualified Caterer. Copies of the applications will be on file at the town office.
- **Policies:** On a motion by Selectperson Irene L. Belanger and a second by Selectperson Amber McAllister, the Board voted 5-0 to adopt a No Smoking Policy prohibiting use of tobacco products in or on town property, to include buildings, grounds, vehicles, and parking areas. Resident George Weber questioned the value of the policy which is not enforceable. The Town Manager commented that it might be one step toward the proposal of a binding ordinance for voter approval.

Manager's Communications (Non-Action Items):

- **Public Comment:** There was not any public comment at this time.
- **Committees – Meetings and Updates: Thurston Park II TBD 2nd Tuesday of the Month, 7:00 P.M., Town Office Meeting Room, China Historical Society Committee TBD, China Library Feasibility Committee, Fourth Tuesday of the Month in 2015, at 7:00 P.M. in the Town Office Meeting Room, Economic and Community Development Committee, First and Third Thursday of the Month, Time 6:30 P.M., Announced.** The respective dates, times, and places of the meetings were announced.

TOWN OF CHINA

571 Lakeview Drive
China, ME 04358



Telephone 207-445-2014
Fax 207-445-3208
E-mail chiname@fairpoint.net
www.china.govoffice.com

- **November Election Timeline, Open Positions and Potential November Ballot Items: Tobacco - Free Ordinance, Quorum Ordinance, Special Amusement Permit, and Expansion of the Recreation Committee:** The Town Manager noted the events leading up to the November Election, referencing possible items for the Board to consider for inclusion on the November Ballot, and the respective open positions on the Planning Board, School Committee, Budget Committee and Select Board.
- **TIF Information/Conversations:** The Board will need to appoint a TIF Committee and will entertain proposals for TIF funding.
- **Police Position Update – Initial Recommendation and Funding:** The Town Manager was asked to send a communication to the Board summarizing the work to date of the Police Services Committee.

In other business: On a motion by Selectperson Irene L. Belanger and a second by Selectperson Amber McAllister, the Board voted 5-0 to accept and sign the proposed setting of the hours for the Town Clerk and Registrar for the November Election. Copies of the documents are on file at the town office.

On a motion by Amber McAllister and a second by Selectperson Irene L. Belanger, the Board voted 5-0 to adjourn at 8:08 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Amber McAllister', is written over the text 'Respectfully submitted,'.

Amber McAllister, Secretary
China Select Board